

MEADOWBROOKE HOMEOWNERS' ASSOCIATION

APPLICATION FOR EXTERIOR MODIFICATION

All applications, drawings, etc., must be submitted to the management company. Instructions are attached.

Applicant's Name: _____

Address of Proposed Change: _____

Phone: Home: _____ Work (Optional): _____

Description of Proposed Improvement: _____

Estimated Starting Date: _____ Estimated Completion Date: _____

I agree to comply with the Declaration of Covenants, Conditions and Restrictions, and local building codes in making the above improvement. Permission is hereby granted for members of the Architectural Control Committee and appropriate Meadowbrooke Homeowner's Association agents to enter on my property after prior notification to make reasonable inspection of the proposed change, the project in progress, and the completed project.

Owner's Signature: _____ Date: _____

Please forward this application to:

Meadowbrooke HOA
P.O. Box 3413
Warrenton, VA 20188
(540) 347-1901

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DO NOT WRITE BELOW THIS LINE, ACC USE ONLY

Date Received: _____ Received by: _____

ACC Action: _____ Date: _____

ACC Action By/Title: _____

ACC Remarks: _____

MEADOWBROOKE HOMEOWNERS' ASSOCIATION

APPLICATION FOR EXTERIOR MODIFICATION INSTRUCTIONS

WHAT TO INCLUDE IN AN APPLICATION FOR EXTERIOR MODIFICATIONS

1. **A House Location Survey.** A copy of your house location survey or plat must be included for new construction and additions. Please submit a plat for decks, fences, patios, and sheds. The location of the proposed structure must be drawn/outlined on the plat. Drawings should be to scale. Plats are not required for paint changes, storm doors/windows or other such modifications.
2. **Dimensions.** Provide all dimensions, including height, roof slope, etc. for additions, decks, patios, sheds.
3. **Description of Materials.** Provide a list of all materials to be used in the proposed construction.
4. **Description of Colors.** Applications for colors, which are not the original color of the house and/or trim must be accompanied by samples, brochures, or printouts of the desired color.
5. **Photographs.** Photographs of existing conditions are helpful to the Architectural Committee.
6. **Drainage.** Changes in grade or other conditions that will affect drainage must be indicated.

**** PLEASE BE SURE TO SUBMIT ALL ITEMS NECESSARY FOR THE APPROVAL OF YOUR EXTERIOR MODIFICATION, OR YOUR APPLICATION WILL BE RETURNED AS INCOMPLETE! ****